

Minutes from the meeting held at the 2007 conference  
Griffith Gold Coast Campus  
3, 4 & 6 July, 2007.

Items:

1. Register name
  - a. Dept of Fair Trading. Register each state
  - b. Non-profit organisation
2. Align with another organisation?
  - a. Affiliate?
3. TOR – signed off
4. Find a Patron
  - a. When Patron appointed, approach Australian Universities for funding
5. Register members
6. Should TNA be sponsored
7. Also:
  - a. Need mechanism to handle funding
  - b. Who decides how money is spent?
  - c. Representatives from each state
  - d. Expedite these actions by the end of 2007

TechNet Australia meeting 4 December 2008 (Day 1)  
Held during lunch break @ 2008 TechNet National Conference  
University of Wollongong

Present at start of meeting:

Peter Kay (chair, TNSA), Kate Noble (secretary, UNSW), Sandra Chapman (UoW), Julie Gray (UoW), Lynda Kutek (UniSA), Lincoln Hudson (QUT), Mark Hayne (QUT), John James (QUT), Melissa Johnston (QUT), Jennie Nelson (UWS), Elizabeth Halladin (UWA). Several others arrived during meeting.

Peter Kay thanked everyone for giving up their free time during the conference lunch break to attend this session. The aim was to bring everyone up to date with information and discuss various items. Peter also wanted to mention that Cynthia Hanson from Higher Education Services Australia has generously spent quite a bit of her time with Peter regarding the financial set up of TechNet Australia and has helped with suggestion. Thankyou.

1. Establish name – TechNet Australia

Brief discussion regarding the possibility of being named ‘TechNet Australasia’ due to the registration of delegates from Fiji and New Zealand at this year’s conference. It was agreed to keep the name as ‘TechNet Australia’. Delegates from anywhere are welcome to attend and Technical people from other countries are welcome to start up their own chapters of TechNet Australia. A decision to change the name may have required extra consideration about the logo.

2. Vote on logo – for discussion day 2 of conference

3. Terms of reference have been signed off and to be put on website (PK to inform Camillo)

4. Patron

5. Google Groups - aim to get as many members with emails onto google

- a. groups regarding information dissemination, especially conference information
- b. currently approx 180 email members. Aim 300
- c. PK to contact Ian Young, Swinbourne (re??)
- d. Conference attendees not automatically on email list

6. Chapters – TNSA already exists. TNWA has been formed. TNQld is coming together

7. Funding

- a. For people not in ‘the system’ to attend (eg retired technical staff)
- b. Suggested proposal to VCs with what is being offered and then request an amount of money.
  - i. Would need to have a financial proposal.
  - ii. Do we look at sponsorship? Sponsorship comes with obligations which could it difficult to maintain independence and control.
  - iii. \$1000 from each university would provide good base for ongoing funding for website and to employ a part-time support person. The \$1000 could be

for each University's technical staff group to be affiliated with the national body. These people could then perhaps receive a (eg 10%) discount on conference registration

- iv. Question as to whether monies from universities should go to the University's state TechNet chapter, or to the national body, TechNet Australia
- v. Question as to whether TNA would provide some monies to state chapters for the running of the national conference
- vi. It would help if we could show strong membership and chapters established in each state/territory.

c. Questions:

- i. How to get funding
- ii. Who to look after it?
- iii. What do we do with it?
- iv. To incorporate or not?
- v. If TNA is linked to a university, with TNA committee signing off, it could simplify a lot of things and provide many benefits re insurance and such, which we wouldn't have if we go independent.

8. Need state steering committees

9. An endorsement (and funding) from Universities Australia would add credibility to TNA

10. Suggestion to try to get HR at each university to recognize and endorse requests from local TechNet groups

TechNet Australia meeting 5 December 2008 (Day 2)

Held during lunch break @ 2008 TechNet National Conference

University of Wollongong

Present at start of meeting:

Peter Kay (chair), Kate Noble (secretary), Donald Davidson, Jenny Nelson, Susie Head, Lynn Spencer, Lynda Kutek, Elizabeth Halladin, Allan O'Brien, Mark Haynes, Julie Gray

- 1. Logo –voting completed. Rounded tri-colour logo came out in front
  - a. Consideration: 3 colours plus black will be more expensive for printing and will look very ordinary when photocopied
- 2. 12 month priorities

- a. Economic model and proposal. Eg how to manage tax implications
3. Committee membership – will need charter including how to select and elect officials, duration of term of committee membership

**ACTIONS:**

1. Letter from committee to VCs, prospectus for \$\$ and what it is for, with our charter.  
Amount of money requested from each university needs to be proportional to the number of technical staff
2. Mark Hayne to provide information about non-profit organisations
3. Amend TOR to include membership from other countries
4. LOGO to be finalized by June
5. Chapters to be encouraged within each state and any interested country
6. Jenny to email Camillo regarding cleaning up the committee email list